

## **Executive Committee Meeting February 25, 2020 4:30pm EST by conference call**

The executive committee met by conference call February 25, 2020 4:30 pm EST. By way of roll call those present were President Steve Ropski, Past Presidents Don Roush, Larry Koehler, Past Vice President Sister Rose Bast, Vice Presidents Julie Ballenger, Fred Brenner, Adam Ryburn, and Tony Schountz, Debra Martin, Lori Kelman, BIOS editor and National Secretary/Treasurer Kathy Roush and assistant Iris Daly.

Steve welcomed everyone. He thanked everyone for all their hard work.

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The first item of business was the 2020 national convention report located at Columbus State University, Columbus, GA Chapter Mu Omicron  
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Julie Ballenger reported for the national convention.

Everything is ready to go. All field trips are done.

Plan to have vendors at the poster session. May charge a fee to have a table.

CSU would provide tables, electricity, and chairs for the vendors.

There will be bus passes for students to go to town

Students arrival get a program, receive a gym pass, receive the bus pass

Hotel for the executive committee is Double Tree in Columbus, GA

Monday is a holiday. Executive committee will be on their own. If everyone

arrives in time for dinner, we would all go out to eat together including spouses.

We will have to plan a schedule for Groome transportation to pick up people at the airport and take to CSU.

Registration is \$350, day only \$100, student and faculty workers free. Cvent registration program is available on the web page. The web page lists the cost of the field trips.

Lori contributed that she received information from the CDC that COVID-19 was in her area and that a quarantine was imminent. Don verified he also received information from the CDC and that a quarantine was possible.

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The second item of business was the approval of the minutes September 2019  
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**Don Roush moved, and Deb Martin seconded the approval of the September 2019 minutes.**

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**Motion Passed.**  
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Presidents Notes

Steve wanted to discuss the president's notes.

Steve wanted to increase the number of Bertholf Award applications.

Lori reported for BIOS –BIOS is up to date.

Tributes will soon appear in BIOS.

Lori wanted everyone to check the front page of BIOS and check for accuracy.

She wanted to update the Editorial Board and those wanting to be on the Editorial Board to let her know

Consider online publishing of BIOS possibly by June. There is a greater demand for BIOS online.

She got many new reviewers for BIOS

Steve wanted to get more new members on the national committees

Steve asked in the fall newsletter (fall mailing) for donations to the research grant/scholarship.

Steve would be glad to visit and give a presentation at any of the district meetings  
He also asked for everyone to come up with ideas for the 2022 national convention.

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Third item of business was the vice president report.

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Fred reported for the Northeast region. Fred announced he would retire from Grove City College this year. All district conventions are scheduled.

NE-1 Dominican College -April 18-Dr. Annmarie Dellipizzi  
NE-2 College of St Elizabeth April 4-Dr. Tara Cominski  
NE-3 Duquesne University chapter Xi Psi – April 18- Dr. Ben Kolher  
NE-4 St Mary's College-Chapter Xi Chi-April 4- Dr. Calli Versagli

Julie reported for the Southeast region. Last year the regional convention was held in Memphis and organized by Dr. Lee Sutton. We had 20 oral presentations and 45 poster presentations. TriBeta meets jointly with Association of Southeastern Biologist. The 2020 regional meeting will be organized by Dr. Christi Magrath and will be held in early April 2020 in Jacksonville, FL. Then in late May the national TriBeta convention will be held at Columbus State University, Columbus, GA. Steve offered to be a keynote speaker on his work on grizzly bears at any convention.

Deb Martin reported for the Northcentral region. She asked for contact information for Amy Morris. She wanted to exchange information concerning the research grants. She was still working on finding a replacement for District Director NC-3.

NC-1 Millikin University, Chapter Iota Epsilon -April 18-Dr. Travis Wilcoxon  
NC-2 Camp Maha in Papillon, NE Hastings College Chapter Pi Omicron-April 17- Dr. Amanda Solem  
NC-3 Crown College (Saint Bonifacius, Minnesota- April 25- Dr. Deb Martin – joint with Minnesota Academy of Science.

Adam reported for the Southcentral Region. Last spring regional convention had a record attendance of 160 students and faculty, 32 oral presentations and 42 posters. Several new chapters attended. The 2020 regional convention will be held at Mt Lebanon retreat April 3-5. Hosting the 2020 regional convention will be Houston Baptist University assisted by Southwestern Oklahoma State University chapter Delta Sigma.

Tony reported for the Western Region. Last years district conventions were held in early April. W-1 was held at Colorado State University. W-2 was held at University of San Francisco. The district conventions for 2020 tentatively will be held W-1 at AFAcademy but was later changed to Colorado State University-Fort Collins. And W-2 will be held at California State University- Monterey Bay.

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Fourth item of business was the committee reports.

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Research grant committee - Adam reported for the research grant committee. Results for 2019-2020 are on the web page. There was about \$75,000 awarded to about 110 applicants awarded. There were more applications this year than in the past.

McClung Award Committee - Tony -no report

Bertholf Award Committee- Adam reported for the Bertholf Committee—The committee was reviewing the academic year 2018-2019 and would have results soon.

Yokley Award Committee – Don reported for the Yokley Award committee. Don requested nominations. The national office sent a list of the qualified advisors and a list of those advisors who have already received the award in a later email. Those nominations will be voted on at the national meeting.

Budget Committee – Sister Rose reported for the budget committee. The Tax return has been provided to the executive committee. The Audit report has been presented to the executive committee.

Nominations committee - Larry reported for the nominations committee. Larry asked for someone else to chair the nominations committee and the constitution committee. The nomination committee is Fred, Sister Rose, Don and Larry. He requested everyone to let him know their intentions to continue as Vice president and president and also district director. Steve asked that everyone look to the chapter advisors to get more involved.

Don agreed to chair the Constitution Committee and the Nominations Committee.

The committee was also looking into the wording of the membership qualifications in the constitution.

Investment Committee – The concern was the charges that TriBeta was being charged with the investment component at Raymond James which is separate to the cash/cd component at Wells Fargo. The committee recommended to keep the risk level at Raymond James remain the same conservative position about a 5 out of 10. Ten being the riskiest. Results were to leave the investments as they are. They were also going to wait for Lori's remarks on the investments.

Don got the fees for Raymond James reduces. They are 0.75% of account value yearly. They are charged quarterly. It is (1/4 %) or 0.18% of the account value quarterly.

Concerns that the COVID-19 will have an impact on the investments.  
Tony was still concerned about the fees. He feels it is too high.

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Fifth item of business is the national office.  
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Report from the national office

- a. Approval of new charters –
  - Rowan-Cabarrus Community College SE-1 Sutton 4/25/2019
  - Blue Ridge Community College SE-1 Sutton 10/2019

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**Fred moved and Don seconded to grant Rowan-Cabarrus Community College and Blue Ridge Community College a charter of Beta Beta Beta Biology Honor Society.**  
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**Motion Passed.**

- b. Iris reported for the inactive chapters.
    - It was recommended to withdraw six charters listed below
    - Maple Woods/Metropolitan Community Coll NC-2
    - Tulane/Newcomb College SE-2
    - University of South Florida SE-1
    - Cal State Univ/Los Angeles W-2
    - Somoma State University W-2
    - Westminster College/UT W-1
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**Adam moved and Tony seconded to recall the above listed charters.**

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**Motion Passed.**

- a. Audit Report 2018-2019 fiscal year has been sent for your information- The line key and audit report have been presented. The tax return has also been provided to the committee which is a requirement to keep and maintain the 501(c)(3) nonprofit status. All the e-postcards have been filed on behalf of all the chapters.

The national office would like to nominate the following for the National Honorary Membership and the Emeritus list at the end of the constitution.

Fred Brenner

Crosby Jones

Sister Rose Bast

Don Roush

I would like to request a vote at the national meeting to add these individuals to the list at the end of the constitution.

Lori reported for BIOS –

1. She would like to have a vote of the executive committee for BIOS to go online
2. We pay Allen Press for composition of BIOS.
3. We probably need someone to Host BIOS online
4. It may be possible to pay BIOONE to Host the online journal BIOS
5. We would lose the income from BIOONE
6. She would try to have more information by the national convention.

Tony and Steve were going to check with their online journals to see if they could host the BIOS journal.

Tony expressed concern that COVID-19 will be pandemic and there will be a travel ban. This would have an impact on the attendance at the national convention. Kathy responded she would contact the CSU organizing committee to reduce our commitment of 150 attendees to 75 total attendees.

Communications with executive committee by Email since conference call

2-3-2020 --Lori and Allen Press –BIOS 91(1) address list sent for printing and shipping BIOS journal

3-9-2020 –Executive committee approved cancellation of all district conventions for spring 2020 and the national convention for 2020 because of travel ban and stay at home order because of COVID-19. Also, the requirements for the research grants to present research is waived for 2020 due to COVID-19. The national office was experiencing reduced number of new members registered. The national office started taking individual student payments by credit card to be more flexible in registering new members.

3-11-2020 – Julie suggested we focus on the 2022 national convention at Oklahoma City University Chapter Alpha for the 100<sup>th</sup> anniversary and then 2024 at Columbus State University chapter Mu Omicron since they have so much already planned for the national convention.

3-19-2020 – request a quote and information to publish BIOS online.

4-2-2020 –request to stop print or shipment of BIOS journal until further notice due to COVID-19 and universities closed.

4-15-2020 –Executive committee approved TriBeta to apply for PPP (Payroll Protection Program) and remove CD from Wells Fargo in June.

4-30-2020 – Steve has done several virtual initiations with chapters and offers to do more.

5-5-2020 – received PPP loan application

5-7-2020 –TriBeta received funds from PPP

**Don moved and Tony seconded to Adjourn.**

Adjourn,

Respectfully,

Kathy