

Executive Committee Meeting November 29, 2021, 2:00pm CST by Zoom meet video conference call hosted by National Office.

The executive committee met November 29, 2021, 2:00pm CST by Zoom meet video conference call hosted by the national office. By way of roll call those present were President Julie Ballenger, Past President Steve Ropski, Past President Don Roush, Past Vice President Sister Rose Bast, Vice President Adam Ryburn, Tony Schountz, David Forestier, Olivia Long, BIOS editor Lori Kelman, and National Secretary/Treasurer Kathy Roush and assistant Iris Daly.

Julie welcomed everyone. She thanked everyone for all their hard work.

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The first item of business was the approval of the minutes of May 6, 2021.
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**Don moved and Tony seconded to approve the minutes from May 6, 2021.
Motion Passed.**

With the announcement of the retirement of the national secretary/treasurer Kathy Roush there was discussion concerning the title of the position and the job description.

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The second item of business was the approval of the name change to the national office job title from National Secretary/Treasurer to Executive Director.
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**Adam moved and Tony seconded the change to the national office job title from National Secretary/Treasurer to Executive Director.
Motion Passed.**

These changes will need to be made to the constitution. The Job description and Monthly Schedule of duties was discussed. This item should be included with the job title change.

**Don moved and Tony seconded to amend the job title to include the job description and monthly schedule
Motion Passed.**

There was discussion as to where to advertise the position. The advertisement should be posted on the web page and sent to all chapter advisors by email and posted in BIOS a Quarterly Journal. All applications and references will be emailed to Julie. The closing date for accepting applications is February 4th, 2022.

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The third item of business was virtual visits to new schools requesting a charter.
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Steve has done two virtual visits and two installations of new chapters. Steve wanted to have a virtual option for the district meeting. There would be in person oral presentations and poster presentations. The virtual oral and poster presents would not be eligible for awards. Olivia said some students did tweeter practice presentations. It seemed to be helpful, and students loved it.

The committee wanted to keep the option of a virtual visit for new chapters.

All agreed the in-person district meeting should be a priority.
David talked about travel to the national convention. His district meeting is in the planning stage.

Don asked Adam about campus requiring the vaccine for the national convention.

Adam said April 1st as the decision date if the national convention would be in person or virtual. He was not requiring a vaccine to come on campus. He did not know if masks would be required. Flying would have a greater impact.

Julie asked if TriBeta had legal counsel. TriBeta does not have legal counsel. There were questions about liability. Ed said ASB had hired a group to oversee the vaccine requirement which would include the SE district TriBeta meeting.

Kathy reported for the national office. There were no new chapters to approve. There are schools to visit. There are three community colleges that want to be on hold.

Julie welcomed Ed Lickey as Vice President of SE and Olivia Long as Vice President of NE

Sarah Rohrs the copy editor for BIOS is retiring December. We may need to consider a replacement. This could be advertised on the web page when we are ready.

Julie asked if there was any other discussion.

**Don moved and Tony seconded to
Adjourn.**

Respectfully Submitted
Kathy Roush