**TriBeta District Convention Student Travel Award**

**Travel Grant Application & Student Guidelines**

**Deadline to Submit: Friday, March 1st, 2024, by 11:59:59pm PST**

Award Information:

Generous funding has been made available through the TriBeta National Office to support travel grants for research grant recipients to attend the TriBeta district conventions each spring. Members will be allowed to apply for only one District Convention Travel Grant per academic year. Because presenting at a TriBeta district/regional/national convention is the preferred option to fulfill the research grant award requirements, the purpose of this travel grant award is to help members offset some of the cost of travel.

Judging Criteria:

Each spring the Research Grant Committee will review applications and award travel grants until funds have been exhausted. The committee will assess how well the applicants have justified their funding request and followed the application template.

Award:

In Spring 2024, grant awardees may apply for up to $250 to support their travel to a TriBeta Regional/District Convention. If selected, you will be notified by the national office via email. The travel grant will be in the form of a **reimbursement check upon successful submission of receipts after you attend the convention**. Travel cost may go over the max award of $250, but this will be all that is available for reimbursement. Not all members who apply will receive the full award.

Directions:

Only Fall 2023 research grant recipients are eligible to apply. Complete the application below and submit it through the Jotform link provided. Submitting one (1) PDF file with any supporting documentation included is preferred over multiple uploads.

Questions can be directed to Dr. Steve Ropski (ROPSKI001@gannon.edu).

[JotForm Application Submission](https://form.jotform.com/tribeta/district-convention-travel-grant)

**Student Application:**

|  |  |
| --- | --- |
| **Student Name** |  |
| **Email Address** |  |
| **TriBeta Member #** |  |
| **School You Attend** |  |
| **TriBeta Chapter Greek Name** |  |
| **College Year (sophomore, junior, senior)** |  |
| **Faculty Research Advisor** |  |
| **Chapter Advisor** |  |
| **Timeframe of Project (start to finish)** |  |
| **Regional/District Conference attending** |  |
| **Location of Conference** |  |
| **Conference Dates** |  |
| **Style of Presentation (Oral or Poster)** |  |
| **Title of Presentation** |  |
| **Authorship of Presentation** |  |

**Provide an explanation as to why you should receive this travel grant this year?** *(limit to 300 words)*

**Budget: Itemize what you are requesting the scholarship to cover:**

Travel items include, but are not limited to conference registration, lodging, abstract submission fee, travel and food. Please be specific about type of lodging and cost per night, travel flight vs. mileage and meal cost per day if you are listing these. Mileage will be reimbursed at the IRS 2024 defined rate of $0.67/mile. Mileage is for use of your own personal vehicle, not if you rode with others or on a chapter provided vehicle. Rental car for travel can be included. Additionally, list any fee that may be waived (such as if you are serving as a district officer, volunteering at the conference and your registration has been waived.) All students need to include flight itinerary or google maps with mileage. Follow the examples below and add or delete rows as necessary.

|  |  |
| --- | --- |
| **Budget Item & Reason for Funding** | **Cost** |
| *Example: Conference Registration*  | *$100* |
| *Example: Food ($40 per day x 4 days)* | *$160* |
| *Example: Conference Accommodations (4 nights x $100 per night)* | *$400* |
| ***Total Requested from Scholarship*** | ***$660*** |