

**Executive Committee Meeting Minutes of May 23, 2006
Biennial National Convention, Melbourne, FL
Florida Institute of Technology**

The executive committee convened 8:30 EST. President Gary Wolgamott welcomed everyone. By way of roll call those present were President Gary Wolgamott, Past President Larry Koehler, Vice Presidents Paul Yokley, Fred Brenner, Jack Seilheimer, Crosby Jones, Sister Rose Bast, Felix Velaquez-Soto, Past Vice President Keith Longpre, District Directors Tony Schountz, Don Roush, Virginia Martin, Advisors Miriam Kannan, Michael Grace, BIOS Editor Lori Kelman, and National Secretary/Treasurer Kathy Roush

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The first item of business was the national convention 2008 proposal.
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It was proposed that the date of biennial convention be scheduled for the last week of May. Some schools begin summer school the 1st week of June. The USAFA get their assignments June 1. The biennial convention was scheduled for May 27 –June 1. June the 1st is a Sunday so it was agreed most would be able to attend.

Dr. Miriam Kannan proposed the national convention 2008 be held at Northern Kentucky University, Chapter Mu Iota, and Highland Heights, KY May 26 – June 1, 2008. She made a power point presentation describing the area near Cincinnati, OH. She described field trips and possible speakers. She proposed Thurs morning paper presentations with an afternoon field trip and speaker. Miriam suggested Friday morning poster presentations with afternoon field trip and evening speaker. She also suggested field trips Saturday and a River Cruise for the Banquet Saturday evening. Dr. Kannan described the dormitory facilities for the students, the facilities for the paper and poster presentations and local hotels.

Dr. Felix Velaquez-Soto proposed the national convention 2008 be held in Puerto Rico. Felix handed everyone a packet of literature describing the area and discussed possible field trips and speakers. Felix gave a power point presentation describing the area, dormitories, field trips and travel arrangements. The executive committee asked Felix if Puerto Rico could host the convention in 2010.

Gary asked the executive committee to take a break and think about the two options. After much discussion, Gary asked the executive committee to consider the national convention be held in Northern Kentucky in 2008 and Puerto Rico in 2010. The following action was taken.

Larry Koehler moved and Fred Brenner seconded the national convention be held at Northern Kentucky University in 2008. Motion Passed.

Everyone thanked Felix for his presentation and to please consider Puerto Rico for the 2010 national convention.

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The second item of business was a convention report 2006 from Michael Grace.
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Michael Grace gave a convention report and update on field trips and speakers. Some changes in the field trips were the turtle walk was cancelled but a behind the scenes tour of the Brevard Zoo was added. Anyone could walk on the beach and see the turtles but an organized tour could not be done. The students and others would be given instructions on how to observe the turtles and not disturb them. The other field trips were discussed. The over all schedule of breakfast, lunch, and dinner time and field trip times were discussed. Other details of the convention were discussed.

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The third item of business was approval of the executive committee meeting minutes of February 10, 2006. The following action was taken.
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Larry Koehler moved and Don Roush seconded the minutes of February 2006 be accepted with corrections. Motion Passed.

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The fourth item of business was the vice presidents reports.
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Fred Brenner reported for the Northeast region. The northeast had successful district conventions. There is a new district director for NE- 4 Dr. Carl Kaster. The inactive Chapter at University of Maine has had no activity for several years. He requested another letter to be sent to the University of Maine. Rutgers University has had no activity. It is an advisor problem. Rochester Institute of Technology has had no activity since installation in 2002. Salem International University is having difficulty. He requested a letter be sent that the chapter Alpha Upsilon will be withdrawn from the university, and also send inactivity warning letters to Baldwin Wallace and Central State University.

Paul Yokley reported for the Southeast Region. The SE-1 and SE-2 2007 district convention will be held in Columbia, SC. Berea College is trying to become active. Tulane did register members. And the University of Tenn. /Knoxville is trying to activate.

The district convention for 2006 was held in Gatlinburg, TN. There were three paper sessions and 2 poster sessions. About 140 students and advisors attended.

Felix Velaquez-Soto reported for the Caribbean. They had a successful regional convention with many papers and posters. There chapters are involved in many activities. Felix is still working with the inactive chapters.

Jack Seilheimer reported for the western region. They have contacted the inactive chapters and will continue to try to work with them. He will work with the chapters in Alaska and other chapters in W-3.

Sister Rose Bast reported for the north central region. The district conventions were successful. All three districts held conventions with many papers and posters presented. She will continue to work with the inactive chapters.

Crosby Jones reported for the south central region. The district convention was successful with many paper and poster presentations. He requested letters to be sent to the inactive chapters.

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The fifth item of business was the committee reports.
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Jack Seilheimer reported for the McClung Award. Award winners for the McClung Award for 2005 are

First Place:

Kruti K. Pate and Courtney Seigel

Genetic monogamy in captive pigeons (*Columba livia*) assessed by DNA Fingerprinting. BIOS 76(2):97-101, 2005

Second Place:

Namita Mohanty and Holly Boettger-Tong

Comparative effects of all-trans and 9-cis retinoic acid on Medaka (*Oryzias latipes*) development. BIOS 76(1):1-8, 2005

Third Place:

Matthew D. Venesky, Gregory M. Andraso, and Steven J. Ropski

Behavior of male Kenyi Cichlids, *Pseudotropheus lombardoi*, in response to visual and olfactory cues from females. BIOS 76(2):77-83, 2005

AFTER each evaluator reviewed and selected their best papers, a list for prioritization was suggested for use in determining their best papers. This list of prioritization was used on a trial basis. He presented and suggested that the list be incorporated into the process of prioritizing the papers being reviewed for the McClung Award. (The process is as follows)

Judging Criteria for the McClung Award

Each judge will narrow down the papers reviewed to a sort list of high quality papers. The idea is to use these criteria to assist in prioritizing those papers that will end up being designated as 1st, 2nd, and 3rd places for the McClung Award.

1. Papers that have no undergraduate members among the authors will not be considered for the Award.
2. Papers that have undergraduate members who are sole authors would be given the greatest preference if they are among the top three according to quality.
3. Papers that have only undergraduate members as the senior and a single junior author would be given the second greatest preference if they are among the top three according to quality.
4. Papers that have undergraduate members as the senior author and several undergraduate members as junior authors would be given the third greatest preference according to the paper with the least number of junior authors if they are among the top three according to quality.
5. Papers that have the undergraduate members as the senior authors and graduate students as junior authors would be given the fourth greatest priority if they are among the top three according to quality.
6. Papers that have undergraduate students as the senior author and junior authors who are faculty would be given the fifth highest priority and the paper/s with the fewest number of faculty junior authors would be given preference if they are among the top three according to quality.

Fred Brenner reported for the Bertholf Award. He reported there were more applications turned in this year than ever before.

Paul Yokley reported for the Yokley Awards. The Yokley Awards will be presented at the convention banquet.

Fred Brenner and Lori Kelman reported for the advertising committee. They stated a full page advertisement would be \$100 to \$150 . This cost would be based on page cost of publishing in BIOS. It was cautioned that the mailing postal permit may be affected by advertising and not to exceed one page in advertising.

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The sixth item of business was the budget.
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Sister Rose Bast reported for the Budget Committee. There had not been a pay increase for two years for the managing editor, copy editor, and national secretary/treasurer. So the committee recommended a cost of living increase for the past year. Travel expenses

for district convention student officers to district conventions were discussed. The district director would approve or disapprove the travel expense for district student officers to a district meeting. The travel expenses for district student officers would be submitted to the national office for reimbursement. If a host chapter for a district convention has additional expenses over the host district convention grant, they can submit receipts to the national office for reimbursement. Mailing labels to district conventions should also include the president and vice presidents. Mileage was currently at 52 cents per mile. This will change with changes at the IRS. Since the membership fee had not be increased in almost 20 years it was recommended that the regular membership fee be increased to \$45, graduate membership fee \$45, Honorary membership fee \$45, associate membership fee \$35 and promoted remain the same \$10.

Sister Rose Bast moved and Larry Koehler seconded that the budget with changes be accepted. Motion Passed.

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The seventh item of business was the BIOS report.

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Lori Kelman reported for BIOS. In addition to publishing research papers, BIOS is now publishing Research Notes. The research notes will not be abstracted. Lori proposed that BIOS not send the offprint except upon request. Most authors want the PDF file. Lori would like to start a section called FOCUS which would be a commentary or highlight an advisor or student and what they were doing.

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The eighth item of business was new business.

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A student guide which involved FAQ (frequently asked questions) was presented by Gary Wolgamott. Gary asked everyone to review this student guide and return to him. Kathy said she would put it on the web page as a draft for review.

Kathy was also going to pursue online credit card payment for membership registration and the registration for 2008 national convention.

Don Roush moved and Larry Koehler seconded the motion to adjourn.

Respectfully Submitted,
Kathy Roush