

## **Executive Committee Meeting September 20, 2019 4:15pm EST by conference call**

The executive committee met by conference call September 20, 2019, 4:00 pm EST. By way of roll call those present were President Steve Ropski, Past Presidents Don Roush, Larry Koehler, Past Vice President Sister Rose Bast, Vice Presidents Julie Ballenger, Fred Brenner, Adam Ryburn, and Tony Schountz, Debra Martin, and National Secretary/Treasurer Kathy Roush and assistant Iris Daly.

Steve welcomed everyone. He thanked everyone for all their hard work.

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The first item of business was the 2020 national convention report located at Columbus State University, Columbus, GA Chapter Mu Omicron  
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Julie Ballenger reported for the national convention.

Monday --the executive committee arrives Monday. There are several restaurants for supper for executive committee Monday night.

Tuesday --- the executive committee meeting will be catered and restaurants Tuesday evening.

Wednesday night there will be a keynote speaker. There can be chapter tables set up for students to exchange bling.

Thursday will be poster presentations in the gym and oral presentations Stanley Hall. All meals dining Hall. Thursday evening social.

Friday and Saturday night Field trips. White water rafting, zip line, Callaway gardens, oxbow meadows environmental

Saturday night is the awards banquet.

Registration is \$350, day only \$100, student and faculty workers free. Field trips costs will be announced. Cvent registration program will be available mid-October. The program will be available to the students on Wednesday and maybe online.

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The second item of business was the approval of the minutes February 2019  
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**Don Roush moved, and Tony Schountz seconded the approval of the February 2019 minutes with corrections.**

**Motion Passed.**  
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Steve and Olivia Long discussed the idea that The Bertholf Award come with a monetary award. It was suggested that the winner not be eligible for 3 years. All agreed to try a monetary award for a few years to try to increase applications for the Bertholf Award. Steve asked for a vote.

**Don Roush moved that the 1<sup>st</sup> place Bertholf Award winner be given \$500 to the chapter, 2<sup>nd</sup> place Bertholf Award winner be given \$200 to the chapter, and 3<sup>rd</sup> place winner of the Bertholf Award be given \$100 and that none of these winners be eligible for 3 years. Fred Brenner second the motion. Motion Passed.**

Steve reported that he had Iris send an email to all chapters to try to increase donations to the research fund. This encouraged many chapters to donate to the research fund. Iris reported that there was a total of 18

donations for a total of about \$2700 in donations so far. And Lori reported to have added about 20 manuscript reviewers for BIOS.

Steve announced he would step down from president of Tribeta September 2020. We need to look for a new president in May 2020 at the national convention.

Steve asked about BIOS online. He thought BIOS was more profitable in the printing form. Kathy reported for BIOS. The next issue of BIOS will be arriving soon. Lori was working hard to get BIOS up to date. The revenue from the printed version of BIOS was between \$4000 and \$5000 a year. We would not have that revenue if the journal was offered online. Kathy also reported that Allen Press changed the way the printing and shipping of the journal was charged. The shipping is now separate and is still the periodic rate. This past shipping cost was about \$1300 and was paid separate from the printing cost which averages about \$6000.

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Third item of business was the vice president report.  
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Fred reported for the Northeast region. Fred announced he would retire from Grove City College this year. All district conventions are scheduled.

Julie reported for the Southeast region. Last year the regional convention was held in Memphis and organized by Dr. Lee Sutton. We had 20 oral presentations and 45 poster presentations. Tribeta meets jointly with Association of Southeastern Biologist. The 2020 regional meeting will be organized by Dr. Christi Magrath and will be held in early April 2020 in Jacksonville, FL. Then in late May the national tribeta convention will be held at Columbus State University, Columbus, GA. Steve offered to be a keynote speaker on his work on grizzly bears at any convention.

Deb Martin reported for the Northcentral region. She asked for contact information for Amy Morris. She wanted to exchange information concerning the research grants. She said she would email the district convention information later.

Adam reported for the Southcentral Region. Last spring regional convention had a record attendance of 160 students and faculty; 32 oral presentations and 42 posters. Several new chapters attended. The 2020 regional convention will be held at Mt Lebanon retreat April 3-5. Hosting the 2020 regional convention will be Houston Baptist University.

Tony reported for the Western Region. Last years district conventions were held in early April. W-1 was held at Colorado State University. W-2 was held at University of San Francisco. The district conventions for 2020 tentatively will be held W-1 at Durango, CO. And W-2 will be held at California State University- Monterey Bay.

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Fourth item of business was the committee reports.  
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Research grant committee - Adam reported for the research grant committee. Results for 2018-2019 are on the web page. He did not have anything to add at this time. He would have more after the November 2019 awards.

McClung Award Committee - Tony reported for the McClung Award. The results of the 2017 McClung Award winner is listed on the web page. There was a \$150 award the student and a plaque and certificate sent to the chapter.

BIOS 88-4:153-161, 2017, "Earthworm Coelomocytes Exhibit Chemotaxis to Pathogen-associated Molecular Patterns: an in vitro Analysis Using a Combined Boyden-flow cytometry Approach."

Bertholf Award Committee-- Fred reported for the Bertholf Award Committee. Results for the academic year 2017-2018 are listed on the web page.

**Bertholf Award Committee – Fred Brenner -- Results for Academic year 2017-2018 on the web page**

The Lloyd M. Bertholf Award - For Academic Year 2017-2018  
Bertholf Winners 2017-18  
1st - Angelo State Uni/Epsilon Sigma  
Honorable Mention - U or PR, Aguadilla/Zeta Lambda  
Honorable Mention- SW Ok State Uni/Delta Sigma  
Outstanding Chapters  
Gannon Uni/Theta Omega  
St. John Fisher College/Upsilon Rho  
College of NJ/Chi Upsilon  
InterAmerican Uni PR, San German/Zeta Beta  
Wilkes University /Theta Delta

Yokley Award Committee – Don reported for the Yokley Award committee. Don requested nominations. The national office will send a list of the qualified advisors and a list of those advisors who have already received the award in a later email. Those nominations will be voted on at the national meeting.

Budget Committee – Sister Rose reported for the budget committee. She reported that there was a successful state audit in the early fall and successful workman’s comp audit last summer. She will start the national office audit October 1 for fiscal year 2018-2019. That report will be available at our February conference call. Pay raises are usually considered once every two years at the national meeting. It was proposed to increase the host grant \$600. The research grant was proposed to increase to \$75000.

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**Sister Rose moved and Don seconded that the host grant be increased to \$600 and the research grant be increased to \$75,000.**  
**Motion Passed.**  
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Nominations committee - Larry reported for the nominations committee. The committee is Fred, Sister Rose, Don and Larry. He requested everyone to let him know their intentions to continue as Vice president and president and also district director. Steve asked that everyone look to the chapter advisors to get more involved.

The committee was also looking into the wording of the membership qualifications in the constitution.

Investment Committee – The concern was the charges that TriBeta was being charged with the investment component at Raymond James which is separate to the cash/cd component at Wells Fargo. The committee recommended to keep the risk level at Raymond James remain the same -conservative. Don got the fees reduced to 0.035. Results were to leave the investments as they are. They were also going to wait for Lori’s remarks on the investments.

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Fifth item of business is the national office.  
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**Sister Rose Bast moved and Don Roush seconded that the proposed budget for fiscal year October 2019-September 2020 be approved.**  
**Motion Passed.**

Report from the national office

- a. Approval of new charters – Approved June 2019 by email  
Four Charters approved  
Lincoln College-IL  
Thomas University  
University of Louisville  
Toccoa Falls College
- b. Audit Report 2018-2019 fiscal year for your information- in the future I propose I present the committee with the audit results when it is completed before or the February 15 each year instead of the June conference call.
- c. BIOS a Quarterly Journal now pays postage separate for printing cost.  
BIOS 89-3 – Postage \$1265.66  
Printing \$7,132.32
- d. The national office requests approval of the budget for fiscal year October 2019 – September 2020  
--Propose an increase in the research grant from \$65,000 to \$75,000. With increase in the membership fee this should not be a problem.  
--Propose an increase in the district convention host grant from \$500 to \$600 at the request of some of the Vice Presidents and District Directors. I believe this will not be a problem once we increased the membership fee.  
--The rest of the budget items remain the same.
- e. After surveying the chapters the national office determined the membership card was not needed and have stopped printing the membership card starting this fall.
- f. Please let me know if you want to see any thing else regarding the budget. And let me know if you have any questions of the national office.
- g. The national office would like to nominate the following for the National Honorary Membership and the Emeritus list at the end of the constitution.  
Fred Brenner  
Crosby Jones  
Sister Rose Bast  
Don Roush

I would like to request a vote at the national meeting to add these individuals to the list at the end of the constitution.

Adjourn,

Respectfully,  
Kathy